



## **MINUTES OF NOVEMBER 1, 2016**

### **REGULAR MEETING OF THE COVINA CITY COUNCIL/SUCCESSOR AGENCY TO THE COVINA REDEVELOPMENT AGENCY/COVINA PUBLIC FINANCING AUTHORITY/COVINA HOUSING AUTHORITY HELD IN THE COUNCIL CHAMBER OF CITY HALL, 125 EAST COLLEGE STREET, COVINA, CALIFORNIA**

#### **CALL TO ORDER**

Mayor Stapleton called the Council/Agency/Authority meeting to order at 6:30 p.m. with all councilmembers present. There were no public comments. Mayor Stapleton recessed the Council to closed session at 6:30 p.m.

#### **ROLL CALL**

**Councilmembers Present:** Walter Allen III, Peggy A. Delach, John C. King, Mayor Pro Tem/Vice-Chair Jorge A. Marquez, and Mayor/Chair Kevin Stapleton.

**Councilmembers Absent:** None.

**Elected Members Present:** City Clerk Mary Lou Walczak and City Treasurer Geoffrey Cobbett.

**Elected Members Absent:** None.

**Staff Members Present:** Interim City Manager Donald E. Penman, City Attorney Candice K. Lee, Police Chief John Curley, Community Development Director Brian Lee, Public Works Director Siobhan Foster, Parks and Recreation/Library Director Amy Hall-McGrade, Human Resources Director Danielle Tellez, Finance Director Anita Agramonte, Acting Assistant Fire Chief Jim Enriquez, and Chief Deputy City Clerk/Records Management Director Sharon F. Clark.

#### **CLOSED SESSION**

##### **A. Government Code § 54957.6 – CONFERENCE WITH LABOR NEGOTIATORS**

Agency Designated Representative: Danielle Tellez, Human Resources Director  
Employee Organizations: American Federation of State, County and Municipal Employees (AFSCME); Police Association of Covina (PAC); Police Management Group (PMG); and Police Supervisors of Covina (PSC)

##### **B. Government Code § 54957.6 – CONFERENCE WITH LABOR NEGOTIATORS**

Agency Designated Representative: Danielle Tellez, Human Resources Director  
Unrepresented Employees: Mid-Management, Supervisory and Professional, and Confidential and Technical Employees; and Executive Employees (excluding the City Manager)

## **RECONVENE AND CALL TO ORDER**

Mayor Stapleton reconvened the meeting into open session at 7:30 p.m. with all councilmembers present.

## **CLOSED SESSION REPORT**

Mayor Stapleton announced that there was no reportable action taken in Closed Session.

## **PLEDGE OF ALLEGIANCE**

Mayor Pro Tem Marquez led the Pledge of Allegiance.

## **INVOCATION**

Covina Police Chaplain Truax gave the invocation.

## **PRESENTATIONS** – None.

## **PUBLIC COMMENTS**

Jeannine Mooneyham commented on the benefits of the Covina Woman's Club property as a possibility for a new Senior and Community Center location and stated she is looking forward to getting the architect's report on the building and discussing a partnership between the Woman's Club and the City.

Foothill Transit Manager of Public Affairs Yoko Igawa introduced herself to Council and the community, gave information on Los Angeles County Ballot Measure M, and stated she is available to present updates in the future at the Council's pleasure.

## **COUNCIL/AGENCY/AUTHORITY COMMENTS**

Councilmember King commended the Día de los Muertos event put on by Forest Lawn & the City's Parks and Recreation Department, the City's Halloween Carnival, and Assembly of God's Carnival.

Councilmember Allen announced that VNSF engines are off the tracks now for the Metrolink San Bernardino line and that during the week of approximately November 12, 2016, for two days from 8:00 a.m. to 5:00 p.m., Metrolink will be running a track-analysis car that makes a lot of noise; commented that he had enjoyed judging at the Halloween Carnival; and commended the Lions Club for their involvement in that event.

Councilmember Delach stated she was sorry to have missed the Halloween Carnival due to sickness and that she had over 130 children trick-or-treating at her house; thanked Foothill Transit Manager of Public Affairs Igawa for attending tonight's meeting to keep council informed; and commented that Measure M funds would help buy brand new electric buses which are made locally in the City of Industry, to meet Foothill Transit Executive Board's goal to be all electric by 2030.

Mayor Pro Tem Marquez agreed with comments by Councilmembers King & Allen about events this past weekend; thanked Foothill Transit Manager of Public Affairs Igawa for attending tonight's meeting; reminded the community to vote on November 8; and commented that the Council has endorsed a NO vote on Proposition 64.

Mayor Stapleton encouraged the community to exercise their right to vote, commended the Halloween Carnival, and suggested that in the future the Covina Concert Band open their snack bar to provide food options at the Carnival.

Mayor Stapleton commented on recent events:

- San Gabriel Valley Council of Governments General Assembly 2016;
- Sanitation Districts of Los Angeles County Board Meeting;
- Covina Parks & Recreation Department and Forest Lawn – Dia de los Muertos;
- Halloween Carnival.

He announced the following upcoming events:

- Covina Library's Native American Tribal Dance and Culture Exhibition on Saturday, November 5, 2016, at 2:00 p.m.;
- Covina Library's In-n-Out Cover to Cover Reading Challenge;
- Covina Library's Food for Fines Canned Food Drive through November 19, 2016;
- Covina Library's Thanksgiving Tree of Gratitude from November 8 – 23, 2016;
- Covina Rotary Club's Field of Valor at Sierra Vista Middle School from November 5 – 12, 2016;
- Tree-Lighting Ceremony at Heritage Plaza on November 19, 2016, at 6:00 p.m.;
- Parks & Recreation Department's Registration for Junior and Youth Basketball beginning November 14, 2016.
- Covina Christmas parade on the first Saturday in December.

**CITY MANAGER COMMENTS** – None.

### **CONSENT CALENDAR**

A motion was made by Councilmember Delach, seconded by Councilmember King, to approve Consent Calendar items CC 1 – 10 as presented.

***Motion approved Consent Calendar items CC 1 – 10 as follows:***

**AYES: ALLEN, DELACH, KING, MARQUEZ, STAPLETON**  
**NOES: NONE**  
**ABSTAIN: NONE**  
**ABSENT: NONE**

CC 1. City Council approved the Minutes of the October 18, 2016, Special Study Session and Regular Meetings of the City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Housing Authority.

CC 2. City Council approved the payment of City Demands in the amount of \$1,350,834.41.

- CC 3. Successor Agency to the Covina Redevelopment Agency approved the payment of Agency Demands in the amount of \$7,968.15.
- CC 4. City Council adopted **Resolution No. 16-7549** confirming continued existence of an emergency condition for the Residual Control System at the Charter Oak Reservoir Site pursuant to Chapter 2.5 (Emergency Contracting Procedures) of the Public Contracts Code.
- CC 5. Successor Agency to the Covina Redevelopment Agency adopted **Resolution No. 16-039** approving the transfer of certain properties by the Successor Agency to the Covina Redevelopment Agency for governmental use; City Council adopted **Resolution No. 16-7550** authorizing the acceptance of certain properties from the Successor Agency to the Covina Redevelopment Agency for governmental use; and authorized the City Manager/Executive Director or his designee to execute a certificate of acceptance with respect to the grant deed, and cause the grant deed and certificate of acceptance to be recorded.
- CC 6. City Council determined that note terms, agreement terms and program requirements are satisfied for Tortano, LLC doing business as Pan e Vino, a Community Development Block Grant (CDBG) Special Economic Development Program participant; authorized removal of the loan/grant restrictions including a lien on real property upon approval of program compliance by Los Angeles County Community Development Commission; and authorized the City Manager or his designee to execute related documents.
- CC 7. City Council approved the Annual Report of the Prospero Park Owners Association Business Area Enhancement District (BAED); and adopted **Resolution No. 16-7547** declaring its intent to levy an annual assessment for the fiscal year 2016-2017 in the Prospero Park Business Area Enhancement District (BAED), and establishing the date, time and place for the public hearing.
- CC 8. City Council approved the Annual Report of the Downtown Covina Business Area Enhancement District (BAED); and adopted **Resolution No. 16-7548** declaring its intent to levy an annual assessment for the fiscal year 2016-2017 in the Downtown Covina Business Area Enhancement District (BAED), and establishing the date, time and place for the public hearing.
- CC 9. City Council authorized the Director of Public Works to submit a General Services Request to Los Angeles County in an amount not-to-exceed \$49,500 for the City's participation in the Los Angeles County Traffic Signal Upgrade Project to enhance traffic signals and related equipment at Sunflower Avenue/Badillo Street, Grand Avenue/Covina Boulevard, and Grand Avenue/Cypress Street within the City of Covina.
- CC 10. City Council adopted **Resolution No. 16-7551** appropriating \$12,500 to purchase and install a new front lobby door system at the Covina Police Station; and authorized the Interim City Manager or his designee to execute the purchase contract.

**PUBLIC HEARING** – None.

**CONTINUED BUSINESS** – None.

**NEW BUSINESS**

**NB 1. Authorization to Overfill Water Services Supervisor Position in Department of Public Works on Interim Basis.**

The staff report was presented by Interim City Manager Penman. There was no public comment.

In response to a question from Mayor Stapleton, Interim City Manager Penman confirmed that this is not an outside contract, but aimed at finding a retired employee to serve on an interim basis.

A motion was made by Councilmember King, seconded by Councilmember Allen, to authorize the Department of Public Works to overfill the Water Services Supervisor position on an interim basis.

***Motion approved New Business item NB 1 as follows:***

**AYES: ALLEN, DELACH, KING, MARQUEZ, STAPLETON**

**NOES: NONE**

**ABSTAIN: NONE**

**ABSENT: NONE**

**NB 2. Urgency Ordinance Prohibiting All Commercial Non-Medical Marijuana Activity in the City, Prohibiting Outdoor Marijuana Cultivation on Private Residences and Restricting Indoor Cultivation in Private Residences and Declaring the Urgency Thereof.**

The staff report was presented by Community Development Director Lee. There was no public comment.

Police Chief Curley explained that this issue is very important because of the crimes these locations attract as well as quality-of-life issues such as offensive odors.

City Attorney Lee stated for the record that adoption of urgency ordinances requires a four-fifths vote.

A motion was made by Councilmember King, seconded by Councilmember Allen, to waive full reading, read by title only, and adopt **Ordinance No. 16-2065**, entitled, “AN INTERIM ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COVINA, CALIFORNIA, PROHIBITING ALL COMMERCIAL NON-MEDICAL MARIJUANA ACTIVITY IN THE CITY, PROHIBITING OUTDOOR MARIJUANA CULTIVATION ON PRIVATE RESIDENCES AND RESTRICTING INDOOR CULTIVATION IN PRIVATE RESIDENCES AND DECLARING THE URGENCY THEREOF.”

***Motion approved New Business item NB 2 as follows:***

**AYES: ALLEN, DELACH, KING, MARQUEZ, STAPLETON**

**NOES: NONE**

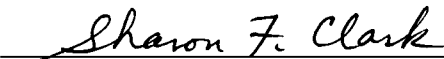
**ABSTAIN: NONE**

**ABSENT: NONE**

## ADJOURNMENT

At 8:01 p.m., the meeting of the Covina City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Covina Housing Authority was adjourned to its next regular meeting of the Council/Agency/Authority scheduled for Tuesday, November 15, 2016, at 5:00 p.m. for study session in the Covina Library Community Room at 234 N. Second Avenue, Covina, California, 91723; and at 6:30 p.m. for closed session and 7:30 p.m. for open session inside the Council Chamber, 125 East College Street, Covina, California, 91723.

Respectfully submitted:



Sharon F. Clark, CMC  
Chief Deputy City Clerk

Approved this 15<sup>th</sup> day of November, 2016:

  
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Kevin Stapleton, Mayor/Chair